

Policy approval trail excerpt (sample)

Governance version history and approvals (sanitized)

What this shows

Reviewers often ask for proof that policies are current, approved, and reviewed on cadence. This excerpt demonstrates a simple, defensible trail.

How to read it

Each entry includes version, approval date, approver role, and review cadence. This is often more valuable to reviewers than long policy prose.

Example approval entries (sample)

Sanitized list format

Entries

Access Control Policy • v3.2 • Approved 2025-11-15 • Approver: Compliance Lead • Review: quarterly.
Incident Response Plan • v2.1 • Approved 2025-10-20 • Approver: Security Lead • Review: annual.
Secure SDLC Policy • v1.4 • Approved 2025-12-01 • Approver: Engineering Lead • Review: quarterly.

Reviewer note

If a policy is new or in progress, state that explicitly and provide a target date. Hiding gaps creates escalations later.